

SCRIPT:

Part I

Dialog 1

Mr. Jackson: Have you finished the Hudson report yet, Malik?
Malik: Not yet, Mr. Jackson.
Mr. Jackson: Well hurry up and finish it. I need you to prepare the meeting room.
Malik: Yes, Mr. Jackson.

Dialog 2

Waiter: Can I take your order now?
Diner: Yes, I'd like the steak, with French fries and a salad.
Waiter: How would you like your steak?
Diner: Medium to well-done, please.

Dialog 3

Receptionist: Good afternoon. Do you have a reservation?
Guest: Yes, a telephone booking last week.
Receptionist: And your name, sir?
Guest: Williams. John Williams.