SECTION 3.1

Dialog 2

SCRIPT:

Sita: Excuse me, Mr. Smith.

Mr. Smith: Yes, Sita, what is it?

Sita: I wanted to ask a favour.

Mr. Smith: Oh, I see. What is it?

Sita: Well I have this friend coming from overseas to visit.

Mr. Smith: I see ... and?

Sita: It's his first visit to Thailand, and he's coming alone. I'd like to show him around.

Mr. Smith: Well can't you book some time off?

Sita: That's the problem, Mr. Smith; I've used up my leave allocation.

Mr. Smith: Oh, I see. How long is he coming for?

Sita: He plans to stay in Bangkok for three days, and then go to Chiang Mai, or Phuket.

Mr. Smith: So you'd like to go with him there as well?

Sita: No, no, just show him around Bangkok and help him book the trip.

Mr. Smith: When is he due to arrive?

Sita: A week on Wednesday.

Mr. Smith: And how about your workload; is everything up to date?

Sita: Yes, it is. There's nothing outstanding at the moment, and all my tasks are well in hand.

Mr. Smith: If I grant you this favour, Sita, I may ask you to work extra at some time in the future. And I'd expect you to volunteer the time.

Sita: Of course, Mr. Smith; that'd be no problem.

Mr. Smith: Very well then; you can take next Wednesday, Thursday and Friday off to help your friend.

Sita: That's wonderful, Mr. Smith. Thank you so much.

Mr. Smith: That's alright, Sita, I value your work. Just don't forget in the future.

Sita: I won't, and thanks again.